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www.dhst.org.uk DHST c/o 2 Piermont Green London SE22 0LP

NOTICE - ANNUAL GENERAL MEETING 10th JULY 2019

7.00 pm, Club Bar, Dulwich Hamlet Football Club, London SE22 8BD

DHST's Annual General Meeting (AGM) will take place on **10th July 2019 at 7.00pm in the Club Bar, Dulwich Hamlet Football Club, London, SE22 8BD.** All DHST members are welcome and eligible to attend.

The meeting will deal with the business given below.

AGENDA

- 1. APOLOGIES**
- 2. MINUTES FROM LAST MEETING**
- 3. CHAIR'S REPORT**
- 4. TREASURER'S REPORT**
- 5. SECRETARY'S REPORT**
- 6. QUESTIONS AND ANSWERS**
- 7. RESOLUTIONS**
- 8. ELECTION OF NEW BOARD – RESULTS**

Election of Members of the DHST Board

The current members of the DHST Board are:

Alex Atack (Joint Chair) *elected (2016)*

Liam Ball (Treasurer) *co-opted (2018)*

Duncan Chapman (Joint Chair) *elected (2017)*

Michelle Chapman *elected (2018)*

Paul Griffin *elected (2018)*

Mel Hughes *elected (2018)*

Alex de Jongh (Deputy Chair) *elected (2016)*

Mark McGann *elected (2018)*

Nick Pittaway *elected (2017)*

Alex Smith *elected (2018)*

Dominic Smith *elected (2017)*

Mark Scoltock *elected (2016)*

Philip Mitchell (Secretary) – *appointed (2018)*.

The DHST Board Membership and Conduct Policy states that any member who has served for 3 years must resign, and may stand for election if they wish to serve again on the board. Co-opted members serve until the AGM, and may then (if they wish to continue to serve) either stand for election to the Board or seek a further period of co-option.

At least one-third of the elected positions on the Board must be made available in the election which precedes the AGM. If the total of the resignations required above and any other resignations from the Board does not create the required number of vacancies, then, additionally, those elected Board members who have served the longest at the date of the AGM each year will be required to resign, in sufficient numbers to make the defined number of vacancies available.

This year, Dominic Smith has decided to resign from the Board with effect from the 2019 AGM. Alex Atack, Alex de Jongh, and Mark Scoltock will resign at the end of their three year period of service, and are entitled to seek re-election. As a co-opted member, Liam Ball will resign from the Board with effect from the 2019 AGM, and may choose to seek election, or to seek a further period of co-option. The Board thanks all resigning members for their hard work and dedication.

The remaining Board members (Duncan Chapman, Mel Hughes, Mark McGann, Michelle Chapman, Alex Smith, Nick Pittaway, Paul Griffin) will remain on the Trust Board for 2019/2020.

DHST is therefore inviting nominations for an Election to fill four vacant slots on the Trust Board, in accordance with the information below.

The results of the election will be announced at the AGM. Once elected, the Board will have the power to co-opt further members to ensure there is effective representation for various community groups and DHST has the skills and experience it needs to operate effectively.

Who can stand for election?

Any paid up member of DHST may stand for election as long as he/she:

- *is over 18*
- *has not been convicted of an indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974)*
- *is not subject to a bankruptcy order, and does not have in place a composition with creditors*
- *is not subject to a disqualification order under the Company Directors Disqualification Act 1986*
- *is willing to abide by any rules for the conduct of the election, and*
- *if elected, is willing to sign-up to the Board Membership and Conduct Policy found on our website.*

The Board needs people with a range of skills and backgrounds who support the aims of DHST. The work will be unpaid, but rewarding, as it will hopefully ensure the sustainability and well-being of the football club that we all support.

How do I stand for election?

To stand you will need to complete the "Nomination Form" overleaf and be supported by 2 other members of DHST. (Any member, other than those managing the Election process, can support the nomination of as many candidates as they wish. Candidates may wish to check to check before submitting their Nomination Forms that their supporters are both current members - please email such requests to dhstelection@gmail.com)

You will also be required to write a personal statement of no more than 600 words in support of your candidature; this statement will then be issued with the ballot papers.

If you are thinking of standing for election to the DHST Board, you may find it useful to examine the Rules, Policies and other documents held on the Trust website at <http://dhst.org.uk>

It is important that all candidates recognise that Board members, in addition to attending monthly meetings, must take on continuing roles reflecting their skills, and/or carry out specific tasks as agreed within the Board. Note in particular that each Board member is expected to volunteer to work in the DHST Shop on at least four occasions per season, as well as to represent the Trust at local functions such as fairs.

Candidates should also feel free to consult any Board member who is not eligible to be a candidate in this election for advice on Board membership.

Who can vote?

All paid-up DHST members aged 18 and over who have joined the Trust by 17th June 2019 are entitled to vote. The Trust is a democratic organisation and every member has one vote irrespective of how much they have contributed to the Trust.

Please check that your membership is up to date (via info@dhst.org.uk), and renew before 17th June if it has lapsed - the fact that you have received this announcement does not necessarily mean that your membership is current. Note that if someone who is not a current member receives a ballot paper in error, their vote will not be counted.

Please use your vote.

The election process

- **10th June 2019 at 23:59** - closing date for completed nomination papers to be returned by email to dhstelection@gmail.com or by post to DHST Elections, c/o 2 Piermont Green, London, SE22 0LP.
- **17th June 2019** – If the number of members standing for election is more than the number of positions available, ballot papers with written statements will be emailed/posted to members. (We will use email in preference to post for members for whom we hold email addresses.)
- **3rd July 2019 at 23:59** - Deadline for ballot papers to be returned to DHST Elections, c/o 2 Piermont Green, London, SE22 0LP or emailed to dhstelection@gmail.com
- **9th July 2019** – Complete counting ballot papers.
- **10th July 2019** - AGM itself -result of election announced.

Note that if fewer than five eligible candidates are nominated, no ballot will be held and all the nominees will be elected.

Philip Mitchell

Secretary

DHST



NOMINATION FORM FOR DHST BOARD

Candidate Name:

Candidate Address:

Candidate Email Address

- I am a DHST member and my membership is up to date.
- I am over 18
- I agree to be nominated for an elected place on the DHST Board, and agree to be bound by the provisions of the DHST Constitution and associated policies
- I have not been convicted of any indictable offence (other than a spent conviction as defined by the Rehabilitation of Offenders Act 1974)
- I am not subject to a bankruptcy order, nor do I have in place a composition with creditors
- I am not subject to a disqualification order under the Company Directors Disqualification Act 1986.

Signed: **Date:**

SPONSORS

	DHST Member's name and address	Signed	Date
1.			
2.			

- Members may sponsor as many candidates as they want.
- All sections must be completed to be valid.
- Using no more than 600 words, please explain a little more about yourself and what you would bring to the Board of DHST and send by email with this form to dhstelection@gmail.com or posting to DHST Elections, c/o 2 Piermont Green, London SE22 0LP. You may wish to attach a photograph to help voters to recognise you, though this is not a requirement.