

Dulwich Hamlet Supporters' Trust
(Dulwich Hamlet Football Community Mutual Ltd)

Board Meeting Agenda

26 November, 2015, 7.00 pm

Venue – Football club boardroom, Champion Hill, London SE22.

(Items in italics are actions / status from previous Minutes)

In attendance: Jack Bagnall (JB), Alex Crane (AC), Mel Hughes (MH), Darren McCreery (DM) Vice-Chair, Mark Panton (MP) Secretary, Matt Purser (MPu), Dave Rogers (DR), Fiona Scurlock (FS).
Tom Searle (part)

The meeting was chaired by Darren McCreery.

1. **Apologies for absence:** Andy Greig (AG), Duncan Hart (DH), James Masini (JM), Mishi Morath (MM)
2. **Last meeting's Minutes:** The Minutes from the last meeting on 22 October have already been uploaded to the website and therefore have been agreed. No objections were raised.

MAIN ITEMS BY OBJECTIVE

3. **DHFC has a secure long-term home in East Dulwich:**
 - 3.1 **Update on latest ground development plans.** Planning application for the ground development is now likely to be next year. DM will speak with Matt Rimmer on timing of poll of Trust members.
DM
4. **DHFC has an ownership model that involves supporters/community either fully or partly:**
 - 4.1 **IP and MPu update on Business Plan for supporter owned club, including financial information and NDAs.** Business planning meeting will take place involving HPG, DHFC Football Committee and DHST. DM and MPu will attend for DHST (*meeting since postponed 3/12*).
DM / MPu
 - 4.2 **Other updates from Supporter Ownership group.**

Valuing the work of DHST. Agreed that MPu will re-send the Google Docs timesheet and Board Members will start to input all their time.

All

5. DHFC as a transparent and well run football club:

- 5.1 **Update on joint issues with the Football Committee, including request for extra stewards.** Agreed that we would publish joint article to appeal for more stewards on DHST website. AG to liaise with Football Club.

AG

6. DHFC has a growing Supporters Trust that communicates regularly with its members:

- 6.1 Merchandise, including Trust Mega Shed:

6.1.1 **Changes to Mega Shed to Mega Container.** Two very generous donations received so far. Container has arrived and work is starting with a number of offers of help, including a carpenter, electrician and painters. AC will set out forthcoming work days. AC will put out an article with some plans and visuals. It is likely to be ready early 2016. Insurance position to be confirmed. Existing shed remains in use until container comes into use. New use for shed to be confirmed. AC will buy padlock and provide all Board members with a key.

AC

6.1.2 **New merchandise ideas and involvement of football club + running of Mega-shed and on-line merchandise.** New account manager at Purple is now working well with positive relationship. *Altona 93* and *Yorik* t-shirts, are due to be delivered before Margate game. 4 pink-trimmed hoodies will also be available. *King of Camberwell* t-shirts, cost and design to be confirmed. Children's stationery also to be confirmed.

MH

Calendars have arrived and can be sold from Margate game onwards. Need to write article and upload with Photograph to the website.

MH reported on sales of scarves and other merchandise.

New website for on-line merchandise, through Purple, should be available within the next 2 weeks.

MH / DR

- 6.1.3 **Special Christmas openings.** Dates put forward by MM all agreed.
MM
- 6.2 **100 Club registration, objectives, use of funds and potential meeting of members in early 2016.** Meeting for members to be organised for early 2016 to discuss objectives.
- 6.3 **Updating Trust website.** IP to check FAQs and 100 club sections. JM to amend ground development section.
IP / JM
- 6.4 **Software to automate membership joining processes.** Technical problems have arisen, but DR has now managed to test site. DH has proposed some amendments. Should be running within 2 weeks.
DR
- 6.5 **Membership renewal – timing, pricing, membership cards, etc.** To be agreed and produced by end December. New membership joining forms to be ready by same time.
DR
- 6.6 **DHST members Christmas party – 10 December.** MH has sourced a number of excellent food and drink prizes. Possible auction if there are enough such prizes. P.A. needs to be confirmed from RS. Need to confirm numbers with AG for food. MM has offered to staff a merchandise table
All
- 6.7 **Supporters Direct membership renewal and possible donation.** It Membership renewal (£100) and donation of £100 was agreed. Payments to be made and paperwork to be sent to SD.
IP / MP
- 6.8 **Contact from Southwark Council on community work.** MM is taking this forward and is in contact with Councillor Ali and Councillor Situ.
MM
- 6.9 **Frequently Asked Questions doc.** JB and JM to complete their sections. DM will share with Hadley and when complete it will be put up on website.
JB / JM / DM / DR

7. DHFC has strong links with its surrounding community:

- 7.1 **On-going communications with local councillors.** AC and JM had a positive meeting with Lib-Dem council candidate for the recent South Camberwell by-election, Ben Maitland and Michael Bukola, the Lib-Dem candidate for Mayor.

AC attended Camberwell Community Council meeting on the theme of green spaces, including Green Dale, which was mentioned. AC met briefly with the chairman of the Friends of Green Dale, Jonathan Coe, who is keen to have a meeting with DHST in the future to establish a relationship between both parties.

(Additional Item) Supporters Direct launch of Community Owned Sports Clubs Scheme on 7 December at House of Commons. DM contacted his local MP, Helen Hayes. She is unable to attend, but interested in meeting to discuss the Football Club. DM (possibly with AC) will go along to meet HH at her surgery on 5 February. DM, DH and MP will attend the SD event.

DM / DH / MP

- 7.2 **FARE.** *(JS will collate together material that shows what we did for refugees and FARE will do a piece on their website about the work of the Trust and the Football Club).* No update available.

- 7.3 **Calais Collection.** DR reported on this. All remaining donations were delivered last weekend by DR, JS and others. JS will write an article for the Trust. DR has done article for Brixton Buzz. DR will put together accounts for the trip.

DR / JS

- 7.4 **Plan for community initiatives for rest of the season.** MM sent through details of activities for the home game on 5 December, including work with Young Gamblers Education Trust and the re-union of players from the 1977/78 Division One title team. Trust can promote these events.

- 7.5 **Free ticket for local organisations and groups.** No updates.

- 7.6 **Local Newsletters.** AC sent in article to the Dulwich Community Newsletter about Football Club / DHST community activities, which was published.

AC to contact 2 other local newsletters to discuss articles.

AC

- 7.7 **Southwark Neighbourhood Fund.** JS to make application for funding, closing date is 6 January 2016. This will need to be done before the next Board meeting. MP to provide supporting documents and any further information for completion of the bid application.

JS / MP

- 7.8 **East Dulwich station. Adding of “Home of Dulwich Hamlet FC” to the sign.** DM has received details of prices for advertising, but all sites are currently taken. DM to report back after further investigations.

8 Trust governance and miscellaneous items

- 8.1 **Declaration of Expenses.** All expenses declared. IP requested that all receipts are provided in timely manner. IP will in future provide a spreadsheet before the meeting.

IP

- 8.2 Next Board meeting date: 21 January 2016

9 AOB

- 9.1 **Bar licensing / glass bottles and boxes of booze coming into the ground.** DH to take-up the licensing issue.

DH

- 9.2 **Football shirts.** (This was considered as an additional item at the start of the meeting). The lack of replica shirts, the sizing and cost of shirts discussed. There may be an opportunity to start planning now and become involved for next season’s kit. DH to update Matt Rimmer and Mel to discuss further with Liam, AG to speak with Gavin Rose. Football Club / HPG to produce a statement.

DH / AG / MH

- 9.3 **Icon Books.** Writing book about football culture and interested in work of the Trust.

JB

- 9.4 **Record idea.** Vinyl will cost £750 to press 300 records. Altona 1893 could share costs with double-sided record. FS progressing and will update.

FS

9.05 Meeting ends.