

Dulwich Hamlet Supporters' Trust
(Dulwich Hamlet Football Community Mutual Ltd)

Board Meeting Minutes

7 July, 2015, 7.00 pm

Venue – Football club boardroom, Champion Hill, London SE22.

In attendance: Jack Bagnall (JB), Alex Crane (AC), Andy Greig (AG), Duncan Hart (DH) (Chair – part), Mel Hughes (MH), James Masini (JM) (Chair - part), Darren McCreery, Mishi Morath (MM), Mark Panton (MP) Secretary; Isaac Parnell (IP), Dave Rogers (DR), Fiona Scurlock (FS), Jack Spearman (JS).

1. **Apologies for absence:** None
2. **Introductions and plans for inducting new board members.** JM congratulated new board members on their election, especially the four new members, Alex Crane, Mel Hughes, Mishi Morath and Dave Rogers. Further detailed inductions will take place over the next couple of weeks for new board members with existing board members with knowledge of the relevant areas.

All
3. **Last meeting's Minutes:** These have previously been uploaded to the website and therefore have been agreed. For future meetings MP will add all actions from previous Minutes to the agenda.

MP
4. **Special item: Agree DHST Board roles and responsibilities, including election of new Chair.** The following roles and responsibilities were agreed by the Board:

Chair: Duncan Hart. Duncan agreed to stand for the position and was unanimously elected by the other members of the Board. Duncan expressed his thanks for the work of the four people, (Eddie Muraszko, Darren McCreery, Jonathan Hunt and James Masini) that carried out the role during the last year.

Vice Chair: Darren McCreery

Secretary: Mark Panton

Treasurer: Isaac Parnell

Spokesperson: Jack Bagnall

Membership Engagement: Dave Rogers

Ground Redevelopment: James Masini and Darren McCreery. For the benefit of the new board members James gave a short introduction to work of this group and forthcoming issues.

Fan ownership lead: Fiona Scurlock. Fiona gave a summary of the work of the fan ownership group, including recent discussions with HPG and upcoming issues.

Merchandise and match-day operations liaison: Mel Hughes, supported by Dave Rogers. Mel will arrange a further meeting (Eddie being present earlier in the evening) with Eddie Muraszko for a more detailed brief.

Community development lead: Jack Spearman, supported by Mishi Morath

Political, council Liaison: Alex Crane

Football Committee and commercial liaison: Andy Greig, supported by Mishi Morath.

MAIN ITEMS BY OBJECTIVE

5. DHFC has a secure long-term home in East Dulwich:

5.1 **Update on latest ground development plans from Hadley Property Group (HPG), including detailed financial information and Non Disclosure Agreements. Reports from Planning and Supporter Ownership groups to update new board members.** JM and DM will attend a meeting with AFL (architects instructed by DHST via Supporters Direct), Farrells and HPG in next two weeks to discuss the football ground plans.

JM / DM

6. DHFC has an ownership model that involves supporters/community either fully or partly:

6.1 **Duncan Hart update on Governance and Vision model for supporter owned club.** The board all agreed that the document should be open to all supporters to get their views so will be put up on the website for further comments. DH will also arrange a meeting for all supporters at the club for further discussion; date to be advised, dependent on fixtures.

DH

6.2 **Isaac Parnell update on Business Plan for supporter owned club.** IP is working with Hadley personnel in starting to draft a business plan. The Trust has been provided with some figures from last season, but Hadley has the most recent and detailed financial information. Further meeting to be organised with Hadley and other key stakeholders to progress the business plan.

FS / IP

- 6.3 Memorandum of Understanding.** This was a further proposal that was discussed during the meeting. It was agreed that we would discuss with Supporters Direct and Hadley the possibility of setting out a Memorandum of Understanding on mutual responsibilities and issues on which agreements has/will be reached. An additional meeting would be necessary with Hadley and it might be helpful if Kevin Rye could also attend this meeting.

FS / IP / MP

7. DHFC as a transparent and well run Football Club:

7.1 Update on joint issues with the Football Committee.

No issues arising out of the last FC meeting.

AG

7.2 Latest DHST public communication points.

No further updates at the moment, but DM, in discussion with FS on fan ownership, to consider if the 20 December statement needs to be updated.

DM

8. DHFC has a growing Supporters Trust that communicates regularly with its members:

- 8.1 DHST to adopt Supporters Direct model policies on: Elections, Board Meetings, General Meetings, Board Membership and Conduct, and Disciplinary Policy.** MP briefed on policies and asked for any comments on the policies to be sent in within the next week in order that they can be consolidated and voted on at the next board meeting.

All

8.2 Merchandise, including Trust Mega Shed:

- 8.2.1 Changes to Mega Shed, including possible change/movement of Mega Shed or using a converted container.** MH to obtain quotes on renting or buying a container.

MH

8.2.2 New merchandise ideas and involvement of football club.

Messenger Bag. AG met with Gavin Rose. Thought bag was great, but did not think the players would use them. AG will obtain further details, costs, etc. with a view to adding to the Mega-Shed

AG

Any other merchandising ideas should be passed to MH.

The board agreed to price all scarves at £10.

8.2.3 Running of Mega-shed and on-line merchandise. MH will put together options for either managing in-house or putting some of the operation out to franchise. MH will consider options including contacting Andrew Harris, Fisher FC, Bromley FC for advice and ideas.

MH / DR

8.2.3 Purchase of Paypal machine.

DR will investigate the practicalities, but the Board agreed in principle to purchase the Paypal machine and absorb the 2 ½ % cost on items. The Football Club would also need to be consulted, as this would affect the takings for replica shirts. JB to include in response to Hadley.

DR / JB

8.3 DHST annual review of Objectives. This has been sent to all members by email and copies were made available at the AGM. It was agreed to make the document available on the website.

JB

8.4 DHST draft accounts, y/e 2014. These have now been completed and filed with the FCA. Once approved they can be made available on the website.

IP / MP

8.5 100 Club objectives and use of funds. Consideration of meeting to discuss / update 100 Club objectives. MP to discuss with members of the 100 Club about the possibility of organising meeting to discuss objectives and use of funds.

MP

Address of promoter and registration for the 100 Club to be amended.

FS / IP

9 DHFC has strong links with its surrounding community:

9.1 On-going communications with local councillors, including invites to attend future home games. AC will get up to speed with current situation and discuss further with Jonathan Hunt.

AC

9.2 Planning for Lambeth Country Show on 18 and 19 July. Still need further volunteers for Saturday afternoon and Sunday afternoon. Additional volunteers were discussed and need to be confirmed.

IP

9.3 SE 22 Magazine. Peckham Peculiar advertising / articles. The board agreed not to proceed with and the moment and will re-visit the matter in 6 months. Also to look at pursuing other ways of generating publicity.

JB

9.4 FARE, possible application for funding for Football People Events, deadline of 31 July. <http://www.farenet.org/news/2015-football-people-event-grants-launched/>

JS will consider making an application for funding.

JS

9.5 Skipton BS Grassroots Giving, possible application, deadline 31 July 2015 <http://www.skiptongrg.co.uk/apply-for-funding/the-process/>

JS will consider possible application for funding.

9.6 Black History Month – DH has put in a bid to Southwark Council for funding. JS has spoken with a local black historian who is interested in collaborating with a project. MM stated that the Football Club is also interested in involvement.

10 AOB

10.1 Sponsorship of shirt. Draw for first two prizes (sponsorship of first team home and away shirts) will be on the pitch before game v Peterborough United. Remaining prizes will be drawn at the Football Club during the following day. In line with the Trust's objective for the Football Club to be transparent, there was some concern that the majority of the draw would be made behind closed doors. This was not an issue about trusting individuals, but just being seen to be a transparent business. AG to follow up.

AG

10.2 Next board meeting. Will take place at 7.00 pm on 3 August 2015.